



DELTA SIGMA THETA SORORITY, INC.

Blazing

SOUTHWEST REGION

ARKANSAS



LOUISIANA



NEW MEXICO



TEXAS



JAMAICA

September 1, 2021

President: Robin Blackmon
Chapter: Austin Alumnae
via Email: blackmon.pres@gmail.com

This is to inform you that your chapter is in compliance with the **Constitution & Bylaws of the Grand Chapter** for the Sorority year 2021-2022. The following items have been submitted by your chapter.

- All Annual Dues
- Chapter Rules of Order Form
- Chapter Policies and Procedures
- Chapter Profile
- Annual Report of Chapter Officers
- Chapter Demographics Reporting Form
- Projected Chapter Program for the Ensuing Year (Chapter Calendar)
- Financial Report and Federal Income Tax Group Return Form (Annual)
- National and Regional Corporate Fees (Due same time as Grand Chapter dues)
- Per Capita Improvements Fund Fee (Due same time as Grand Chapter dues)
- Annual Chapter Liability Insurance
- Annual Chapter Bonding Insurance
- Internal Audit Report Form (IAR-1) (Annual Audit)
- Advisors Certification Form (Collegiate Chapters) - (The Regional Director must approve Collegiate Chapter Advisors)
- Outstanding Membership Intake Documentation/Material(s) (if applicable)
- GPA Compliance Report Form, SQ 1-4 (Collegiate Chapters)
- Special Dispensation Form (if applicable)
- Transition Checklist
- Heritage & Archives (Chapter History Template)
- Risk Management Form
- Acceptance of Fiduciary Responsibility Forms – (President/Treasurer/Financial Secretary/Assistant Treasurer/Assistant Financial Secretary/Chair, Internal Audit)

You may proceed with the chapter's program as submitted and membership intake preparation, if applicable.

Sincerely,

Regional Director

cc: Regional Representative
State Coordinator

Keeping it **REAL** in the Blazing Southwest! **REAL** Sisterhood ... **REAL** Commitment ... **REAL** Service

www.DSTSouthwest.org | swrcommunications@gmail.com