**Austin Alumnae (Local)**

* Chapter Compliance (Read Letter)
* Planning throughout the summer and had a great Executive Board retreat and the Team is Ready to Go. We are moving forward this year as one.
* Committee Appointments: Ways and Mean Chair and Records and Retention Chair
* Vacant Position Appointment: Soror Autumn Caviness has been appointed to serve as the Chapter Journalist.
* Ad Hoc/Special Committees:
  + Information and Communication, led by Soror Tiffany White, Corresponding Secretary, and Soror Autumn Caviness, Journalist. This committee aligns with the National Committee structure. The committee is tasked with developing a communications plan.
  + Heritage and Archives Committee, led by Soror Nancy Thompson, Historian. This committee aligns with the National Committee structure. The committee is tasked with preserving the chapter’s records and history.
  + Site Location Committee, led by Soror Kecia Rowan, is tasked with working to find meeting location where the chapter and safely meeting in accordance with COVID-19 safety protocols.
  + Health and Safety Committee, led by Soror Suzanne Piper, Co-Chair of Emergency Response Team (ERT). Tasked with developing the required in-person meeting protocols to ensure safety of members.
* In-Person Meetings - all in-person meetings require approval from the Regional Director/State Coordinator. These meetings must incorporate COVID-19 Safety Guidelines.
* Chapter Calendar - Committee chairs have been tasked with reviewing and updating the calendar. On a call with the National President, she stated (paraphrased), Sorors we do not have to do all of Delta’s initiatives, focus on Quality and not Quantity.
* Thanks for participating in the survey. The data and information has been reviewed and analyzed and is being used to guide leadership on how to meet the member’s needs, serve the community, and effectively use the resources.

**Regional Director’s Meeting** July 27, 2021 at 8:00 pm and August 24, 2021 at 8:00 pm

National Finance Committee - Soror Shondra Fields SWR Finance Member

* Late Fees for 2021-2022 Sorority Year a waived.
* Finance teams should communicate to the chapter how they are conducting business outside of the sorority year. The mailbox must be monitored and checks should be processed. An official meeting can be called by the finance team, this is not limited to chapter meeting and executive board. Communicate to your chapter how you are doing business during the summer months.
* AFR should be entered by the Treasurer and should be prepared by the outgoing Treasurer. Don’t have to wait until the Internal Audit is completed.
* AFR webinar coming up Friday, Sunday August 8th at 3:00 pm in the afternoon.
* It is not okay not to check the mailbox in order to not process dues. You should be checking the mailbox in the summer. (Regional Director)

Coordinators Reports

Grow with Google is a new National Initiative that chapters are being requested to implement. Austin Alumnae has members apart of the Grow with Google campaign. Sorors Melinda Murphy, Lisa Newman, Ayisha Toy, and Sekoya Waddy. Soror Waddy has been tasked with taking the leadership to incorporate this initiative into our chapter calendar.

ERT

* Winter Storm Uri grants are available
* SWR COVID Safety Guideline (DST has not mandated vaccination) We cannot ask sorors if they have been vaccinated to enter meetings. Follow local and state laws. CCAC sharing their COVID Safety Plan of Action, what’s expected of what is need. Should include virtual safety measures.
* Check Emergency compliance packet. (Mandatory) ERT chair, a plan, ERT training efforts (eboard and chapter meetings), the chapter safety checklist. The list is used to make sure that whatever event is safe at that time. Take all measures in the area in to consideration.
* Communication information updates - include the email for reference for check.
* Sample COVID safety plan, checklist, QR scan code prompts come up to ask you questions, to screen individuals. Assess for covid symptoms, and recording data if there is an outbreak you have that information.
* American Red Cross not MOU with them. We are to avoid the ARC right now because we should not be sharing any of their information. Use CDC for other resources.
* Wash hands when handling mask.
* Wear filters with cute face mask. Mask and gloves do not give you super powers.
* Train the chapter on your ER Plan and the COVID Safety Plan of Action...this should cover all areas. And you can ALWAYS just throw in a hand out during meetings.

Protocol and Traditions

* The new Protocols and Traditions manual is available in the Sisters Only portal for purchase.
* (Did we receive the new P&T manual in the mail?)

Program Planning and Development

* IAI newsletter submission for September 17, 2021.
* Save the Date president - PPD, MS, Tuesday, September 21 for President, MS, SA, and PPD chairs.

Social Action

* Thanks to Sorors for showing up for voter suppression.
* Planning for Redistricting.
* Resolutions 58 submitted.
* Social Action event form needs to be submitted at least 10 business days in advance

Risk Management Certification Training

* The National Risk Management Subcommittee will be conducting Certification Training for Risk Management Coordinates.
* The dates are August 12th, 13th, and 21st. An Informz message will be sent.
* Current Risk Management Coordinators that do not have a current certification should attend.
* Chapter Presidents that have not been certified should attend.

SWR Risk Management Team

* SWR Risk Management Team will present a “How To” Risk Management training.
  + How to make Risk Management Work for your Chapter
  + Off-site forms
  + Question and Answer
* This will be a 1-hour session - Date and Time TBD

Online Youth Application

* 2020-2021 Piloted online youth application
* 2021-2022 Make it available to all chapters (not required)
* Must have JotForm account to use
* Detail communication will be provided to chapters in by August 15.

Music Licensing Guidelines

There are new Chapter Music Licensing Guidelines that we must comply with. Depending on the chapter’s use of online music consideration may need to be given to purchasing a license.

Drug and Alcohol Policy

* It was approved by the board, it is a lot clearer, removed unnecessary verbiage
* Any event with alcohol has to be submitted to the Regional Director 60 days in advance, not for approval but for notification, on the website shortly.

Chartering chapters

* Collegiate and Alumnae charting process has been updated.

Vaccination

* Chapters can require sorors to be vaccinated to attend meetings and activities.

**National**

* On August 17, 2021 the National President issued an update to the Sorority’s COVID-19 policies. All chapters are required to continue conducting **virtual only** youth programming until further notice.

Submitted By: Date:

Robin Blackmon September 11, 2021

President