DELTA SIGMA THETA SORORITY, INC.

Q2

INTERNAL AUDIT WORK PAPERS

GENERAL INFORMATION: Today's Date:	2/23/22	
Chapter Name:	Austin Alumnae Chapter	
Chapter Number:	161	
Chapter Mailing Address:	P.O. Box 301273, Austin, TX 78703	
Region:	Southwest	
Chapter President:	Robin Blackmon	
Chapter Audit Chair:	Julie Dixon-Cartwright	
Number of Financial Members:	351	
Chapter Tax ID (EIN):	746062995	
Quarter:	2nd Quarter	
Sorority Year:	2021 - 2022	
Total Number of Dues with Exceptions for period (See Analysis below) Total Number of Disbursements reviewed for period (See the REMINDER on Disbursements - II tab.	<u>0</u>	
Total Number of Receipts reviewed for period Note: The word "Receipts" is referring to the number of DEPOSITS (See the Receipts - II tab.)	<u>49</u>	
What were the chapters Disbursements (Expenses) for this quarter? (Use the Treasurer's reports to calculate this amount)	\$ 20,826.13	
What were the chapters Gross Receipts (Revenues) for this quarter? (Use the Treasurer's reports to calculate this amount)	\$ 4,888.90	

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REVIEW 100% OF MEMBER DUES:

1.	How many dues did not have the correct amount paid prior to submission?	0	
2.	How many dues were remitted to HQ over 30 days?	0	
3.	How many dues had details on transmittals which did the Financial Secretary's records?	not match0	
4.	How many dues were submitted prior to funds clearing	g0	
5.	How many dues were submitted prior to receiving the	local dues?	
	Total Number of Dues with Exceptions (Enter this amount where indicated in the Red Zone)	<u>0</u>	
(See the Overall Findings tab for guidance)			
A.	A. After review by the Chapter Internal Audit Committee or their designee, it has been determined that the chapter has satisfactory financial internal controls and the review supports the existence and utilization of these controls.		
B.	After review by the Chapter Internal Audit Committee the chapter has satisfactory financial internal controls of these controls.		
C.	C. After review by the Chapter Internal Audit Committee or their designee, it has been determined that the chapter does not have satisfactory financial internal controls and the review supports the lack of		
	their existence Ipter President In Blackmon This blackmon	512.944.4731 blackmon.pres@gmail.com	
Prir	t First and Last Name Signature	Telephone & Email Address	
	rir, Internal Audit Committee 2 Dixon-Cartwright Julie Dixon-Cartwright	512.774.2367 dstatx.audit@gmail.com	
Prir	e Dixon-Cartwright Julie Dixon-Cartwright at First and Last Name Signature	Telephone & Email Address	
Pri	mary Advisor Name:		

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