

Delta Sigma Theta Sorority, Inc.

Austin Alumnae Chapter

Committee Reporting Template

Committee Name: Policies and Procedures Rules of Order

Committee Chair(s): Patricia Shorter, Chair

Date/Time of meeting (MM/DD/YYYY): 08/30/2022 (Zoom)

Attendees: Chair, Avis Gipson, Pamela Hall, Brenda Kennedy,

Committee Decisions: (limit 500 characters)

- △ Expect 2022-23 Policies and Procedures approval from National Scholarship and Standards Regional Representative by September 30, 2022.
- △ Roll out the 2022-23 Policies and Procedures Timeline

Recommendation(s) to Executive Board: (limit 500 characters)

- △ There are no recommendations for the executive board. However, the Committee Chair will present the timeline for Recommendations for Changes in the Chapter Policies and Procedures/Rules of Order.

Next month's activities: (limit 500 characters)

- △ Policies and Procedures Committee convenes to review current Rules of Order Form, Policies and Procedures, Chapter Minutes, and any policy changes from Grand Chapter (as applicable).
- △ Policies and Procedures Committee educates chapter members on Policies and Procedures and Rules of Order content and timeline.

Volunteer Activities (include Date/Participants/Time): (limit 500 characters)

- None at this time

Signature of soror making the committee report: Patricia D. Shorter

Date of report to Executive Board/Chapter: 9/15/2022

Date/Time of next scheduled committee meeting: 10/17/2022