



DELTA SIGMA THETA SORORITY, INC.

Blazing

SOUTHWEST REGION

ARKANSAS



LOUISIANA



NEW MEXICO



TEXAS



JAMAICA

September 27, 2022

Congratulations!

This is to inform you that your chapter is in compliance with the **Constitution & Bylaws of the Grand Chapter** for the Sorority year 2021-2022. The following items have been submitted by your chapter.

- All Annual Dues
- Chapter Rules of Order Form
- Chapter Policies and Procedures
- Chapter Profile
- Annual Report of Chapter Officers
- Chapter Demographics Reporting Form
- Projected Chapter Program for the Ensuing Year (Chapter Calendar)
- Financial Report and Federal Income Tax Group Return Form (Annual)
- National and Regional Corporate Fees (Due same time as Grand Chapter dues)
- Per Capita Improvements Fund Fee (Due same time as Grand Chapter dues)
- Annual Chapter Liability Insurance
- Annual Chapter Bonding Insurance
- Internal Audit Report Form (IAR-1) (Annual Audit)
- Advisors Certification Form (Collegiate Chapters) - (The Regional Director must approve Collegiate Chapter Advisors)
- Outstanding Membership Intake Documentation/Material(s) (if applicable)
- GPA Compliance Report Form, SQ 1-4 (Collegiate Chapters)
- Special Dispensation Form (if applicable)
- Transition Checklist
- Heritage & Archives (Chapter History Template)
- Risk Management Form
- Acceptance of Fiduciary Responsibility Forms – (President/Treasurer/Financial Secretary/Assistant Treasurer/Assistant Financial Secretary/Chair, Internal Audit)

You may proceed with the chapter's program as submitted and membership intake preparation, if applicable.

Believe & LOVE,

Crystal T. Barker

Regional Director

cc: Regional Representative
State Coordinator