**Committee Name:** Technology

**Committee Chair(s):** Kathryn Foster and Khaison Wyandon-Reed

**Date/Time of meeting:** September 21,, 2022

**Attendees:** Jerri Brooks, Avis Gipson, Khaison Wyandon, Deborah Shaw-Boatner, Antonia Crenshaw, Ashley Johnson, Kathryn Foster

**Committee Decisions:** (limit 500 characters)

| * Technology Vision (PENDING): *“To provide simple solutions and quality technology support to the Chapter whether in-person or virtually”*
* Discussed technical solutions for confirming quorum at in-person meetings
* Discussed ideas to make the transition into the Chapter easier
* Discussed the Social Media posting process
* Research the reason for MailChimp to be a Technology budget line item
* Need to submit for a budget adjustment to account for the WebHosting fee that is due in January
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**Recommendation(s) to Executive Board:** (limit 500 characters)

| * Requesting to present at the November Chapter Meeting
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**Next month’s activities:** (limit 500 characters)

| * Working on Canva Part 2
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**Volunteer Activities (include Date/Participants/Time):** (limit 500 characters)

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**Signature of soror making the committee report: \_\_\_***Kathryn Foster & Khaison Wyandon-Reed* **\_\_\_\_\_\_\_**

**Date of report to Executive Board/Chapter:** \_\_\_\_*October 11, 2022*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date/Time of next scheduled committee meeting:**\_\_\_\_\_*October 26, 2022 @ 7pm*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_