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# Founders Day Committee

# Austin Alumnae Chapter

# Delta Sigma Theta Sorority, Inc.

**Date / Time**: November 2, 2023 @7:00pm

* Call to Order: Meeting called to order at 7:04pm.
* **Enter names of all committee members. Members present noted with checkmark.**

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| --- | --- | --- |
| ☐ Benee Brown  ☐ Mary Caldwell  ☐ Tashia Coleman  ☐ Terina Veasey-Conley  ☐ Deloris Hall  ☐ Pamela Hall  ☐ Catherine Lee  ☐ LaVonna Martin-Floreal. | ☐ Joan Roberts-Scott  ☐ Debra Shaw-Boatner  ☐ Patricia Shorter  ☐ Sheldy Starkes  ☐ Karen Ware  ☐ Del Watson  ☐ Donna Jackson  ☐ Sylnovia Holt-Rabb | ☐ Sandra Willis  ☐ Tamela Saldana  ☐ Kelly Smith  ☐ Paulette Walls  ☐ Click here to enter text.  ☐ Click here to enter text.  ☐ Click here to enter text.  ☐ Click here to enter text. |

* Prayer/Meditation:
* Agenda:
* Founders Day Theme
* Founders Day Menu
* Finalize Option A or B (Reception or No Reception)
* Sub-Committee Reports
* Flyer & Registration Link Update
* Business Items:
* Venue Sub-Committee & Co-Chair Update
  + Contract signed; Voucher for deposit requested & mailed
  + November 14th @2p for Menu Tasting/Walkthrough for Decor & Program Sub-Committees
    - Blackened Catfish, Chicken or Beef Entrees
  + Voted YES (7 votes) to include Reception; Budget $20,456
  + Founders Day Program Times
    - 1:00-2:00 pm Reception
    - 2:00-4:00 pm Formal Program
  + $7500 budget from chapter; $75 tickets
  + Missed Odyssey Publication (can send out a special request for the flyer/link for registration to be published in December)
* Day of Service (January 13th) 8:00am-10:00am
  + Ronald McDonald House (hands-on)
  + Williamson Childrens’ Advocacy Center (hands-on)
  + Austin Diaper Bank Drive (collect & share/virtual option)
  + Central Texas Food Bank (waitlist)
  + non-active sorors and community volunteers
* Decor Sub-committee
  + Asked if previous decor is available to repurpose
  + More to report after visit to Balcones Country Club
* Gift Sub-committee
  + Requested and received YES vote to increase budget to $800
  + Gift for each soror attending Founders Day Program; pass out gifts from Registration table upon check-in
* Awards Sub-committee
  + Nominations re-opened; won’t know who won until December
  + Upcoming training session on nomination form/deadline to submit extended
  + TBD number of Community Awards
  + Soror Donna Jackson has list of vendors to make awards
* Registration Sub-committee
  + need to recruit for registration table
  + will need person at 2nd door (Logistics)
  + will need to get paid attendees list from Financial Secretary
* Facilities/Logistics Sub-committee
  + set up registration and reserved seating tables
  + reserved seating for Honorees and Community Partners
* Technology Sub-committee
  + TBD
* Recommendations:
* Save the Date & Day of Service should be separate flyer
* Additional committee dates; move time to 8:00pm
  + November 16th, November 30th, December 7th, December 18th or 19th, January 4th and January 11th
* Action Items:
* Founders Day Theme/Slogan
  + should align with Conference theme/incorporate partnering with community
* Save the Date Flyer & Registration
* Day of Service - December & January Odyssey
* Day of Service Site Captains
* Vote on Gift(s) to purchase
* Odyssey Submission Due, November 17th, December 15th
* Midpoint Submission Due, December 5th, January 5th
* Adjourn: Meeting adjourned at
* Next meeting: November 16 2023 @8pm