

Delta Sigma Theta Sorority, Inc.

Austin Alumnae Chapter

Committee Reporting Template

Committee Name: Policies and Procedures Rules of Order

Committee Chair(s): Patricia Shorter, Chair

Date/Time of meeting (MM/DD/YYYY): 01/15/2023-Virtual/Zoom Meeting

Attendees: Chair, Jada Cooley, Zabrina Hoggard, Brenda Kennedy, and Pamela Hall/comments

Committee Decisions: (limit 500 characters)

- Reviewed and discussed recommendations for changes to Chapter's Policies and Procedures. A summary of the recommendations include:
 - Committee Recommendations received from Budget and Finance (1), Elections (4) and Nominating (4)
 - Member Recommendations received from one member (1)
 - PnP Committee Recommendations (24) of which (2) were procedural changes that do not require a formal recommendation.

Recommendation(s) to Executive Board: (limit 500 characters)

- The Policies and Procedures Committee favorably recommends approval of 29 proposed amendments.
- Reference numbers 7, 9, and 10 are not favorably recommended by the committee.

Next month's activities: (limit 500 characters)

- An overview of the recommendations will be presented at the February Chapter Meeting.
- An in-depth discussion for membership will be conducted in February to help facilitate timely vote during the March Chapter Meeting. (Date TBD.)

Volunteer Activities (include Date/Participants/Time): (limit 500 characters)

- None at this time

Signature of soror making the committee report: Patricia D. Shorter

Date of report to Executive Board/Chapter: 01/22/2024

Date/Time of next scheduled committee meeting: To be determined

Acknowledgement: at the time of this report, we would like to acknowledge our beloved committee member, Soror Jeffrey Archer, who traveled a path with no return on Thursday, January 18, 2024. Her love for Delta was evident as she patiently listened and commented with her sage wisdom and knowledge during committee meetings.. I am grateful that I had an opportunity to speak with her on Monday, January 15, 2024, to check on her and let her know that we all loved and adored her. We will miss her warm smile and motherly prayers. Soror Archer's memory will remain in our hearts.

"...Then when our task on earth O Lord, is ended, Grant us a home above..." The Omega Omega Chapter has received a Delta's Delta who will be dearly missed by Austin Alumnae, and especially the members of the Policies and Procedures Committee.

Humbly submitted,

-Soror Patricia Shorter

Policies and Procedures Committee Chair

Delta Sigma Theta Sorority, Inc.

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Policies and Procedures Recommendations by the Numbers	
Total number of recommendations:	32
Total number of standing committee recommendations {Budget and Finance (1), Elections (4), and Nominating (4)}	9
Total number of individual member recommendations	1
Total number of recommendations from Policies and Procedures Committee	24
Total number of recommendations not moving forward	3
Total number of recommendations modified by P&P	3

Policies and Procedures Recommendations by Topic/description	
Budget and Finance (Composition) – Article IV. Section 1, D.1	1
Elections Committee – Article IV, Section 2, A.5. and 6.	3
Chapter Awards – Article IV, Section 2 and Article IX, Section 11, and Appendix 7	5
Elected Officers / Position Criteria – Article IX., Section 1	3
Executive Board Composition – Article II, Section 2	1
Hospitality and Courtesies – Article II, Section 3 and Article IV, Section 1	2
Emergency Response – Article IV, Section 1	1
Chaplains Council – Article II, Section 3 and Article IV, Section 1	2
Executive Committee – Article II, Section 1	1
Local Dues – Article VIII, Section 2	1
Correspondant Secretary	1
Travel Policy – Article VIII, Section 2	8
Returned Check Policy – Article VIII, Section 10	1
Nominations Timeline – Article IX, Section 3	1
Installation of Officers – Article X, Section 1	1