



# Austin Alumnae Chapter DELTA SIGMA THETA SORORITY, INC.

## Executive Board Meeting Minutes (Virtual)

September 3, 2024

7:00 p.m.

**Presiding Officer, Robin T. Blackmon, Chapter President**

Legal Notice read by Laronica Moise.

Call to Order 7:07 p.m. by President Blackmon with a quorum present.

Emergency Response presented by ERT Co-Chair Ollie White.

Soror Blackmon reminded those in attendance the offices and positions of the Executive Board with voting power.

Adoption of the Agenda-Alnita Foote moved to approve the agenda with no corrections. The motion passed 28 For and 0 Against.

Meditation/Reflection provided by Soror April Briscoe.

### **Approval of May Executive Board Minutes Recording Secretary**

**Soror Darralyn Johnson** reported that the May Eboard meeting minutes were uploaded to the members only portal of the Chapter's website. No corrections or additions were made, the minutes stand approved as submitted.

### **Correspondence reported by Corresponding Secretary Soror**

**La'Kisha Crenshaw:** The Chapter received a thank you letter from Saint Louis House and a reminder was given to respond to the Delta Communication Survey.

## Chapter Reports

### Officers

**President Soror Robin T. Blackmon's report included the following:**

- Welcomed attendees to a new sorority year with hopes that their summers were great and they are ready to work.
- Reminder that we are still one.



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- Thank you to membership services for a great retreat with special kudos to the escape room activity.
- Thank you for the tremendous job and great work towards making the Regional Conference a success.
- Social Action will require a lot of us; therefore, it must be met with flexibility and the priority to serve.
- We want to strengthen our Sister II Sister Circles. Thank you to Sorors Noble and Johnson for their tremendous work.
- Ensure our programs align with Grand chapter's strategic initiatives.
- Establish and implement a clear Records and Retention plan.
- Conduct a series of leadership sessions to enlighten and inspire members to take on leadership roles in Delta, starting with Austin Alumnae.
- Revamp our Chapter's website.
- Consider Membership Intake.
- Budget and Programming is being planned for 2025.
- We are in need of equipment and storage which includes the purchase of laptops for key leaders.
- Regional Conference Report
  - Congratulations to those appointed to Regional leadership.
  - Credentials from the 49th Regional Conference were presented.

### **2<sup>nd</sup> Vice President Soror Kacey Hanson's report included the following:**

- An email requesting programming and committee members will be sent to the chairs.
- Moved that we move our January Executive Board meeting to Thursday January 2, 2025. Motion from Committee. Motion carried 27 For 1 Against.

### **Financial Secretary Soror Anita Daniels' report included the following:**

- Dues amounts were presented.
- 350 members on the FY24 Roster.
- Collections (May-August) \$70,907.47.



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- We are in our dues payment period (July 1, 2024 through September 30, 2024). If paying by check, please submit dues by September 18, 2024. If submitting dues via Paypal, please do so by September 25, 2024. Additionally, please include your membership number.
- Late fees will start on October 1, 2024-no grace period.
- The full report from the financial secretary can be found in the members only portion of the Chapter's website.

### **Treasurer/Budget and Finance Committee Chair Soror Shon Reed's report included the following:**

- Beginning balance \$104,894.98 for all accounts.
- Ending balance (August 31, 2024) \$107,266.69 for all accounts.
- The bank reconciliation, bank statement balance and check register balance were presented.
- Budget and Finance Committee meeting was held on August 20, 2024.
- Income, expenses, and adjustments were discussed.
- Move that the budget and finance committee report of adjustments for CY 2024 be accepted as presented. Motion from Committee. Motion carried 26 For 0 Against. Some discussion around ADF contribution.
- Next Budget and Finance Committee meeting is October 23, 2024 at 7:00 p.m.
- The full report from the Treasurer/Budget and Finance Committee Chair can be found in the members only portion of the Chapter's website.

### **Assistant Treasurer Soror Kimily Johnson's report included the following:**

- Beginning balances, Ending Balances and Budget Summaries were presented.
- The full report from the 49th Regional Conference can be found in the members only portion of the Chapter's website.

### **Membership Intake Consideration:**

- Members urged to visit the member only portal of the National Website to



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- review the Membership Intake process.
- The Eboard vote will occur to determine to move forward with Membership Intake. Regardless of the outcome, the matter of membership intake consideration will be presented to the Chapter.
  - If the Chapter affirms the motion to move forward with membership intake, Minerva Circle nominations will be taken immediately following as the September Chapter meeting.
  - Discretion is key-direct all questions to Soror President.
  - Minerva Circle nominations will be handled by Carla Scott (Nominating Committee Chair).
  - There are 21 positions on the Minerva circle. The nominations will be open, there will be no campaigning, no nominations will be taken from the floor on the day of the vote.
  - The vote for Minerva Circle is slated for the October chapter meeting.
  - The APMI should be consulted for Minerva Circle qualifications.
  - A  $\frac{2}{3}$  vote will be taken for the motion to proceed with membership intake process.
  - Moved that the Austin Alumnae Chapter proceeds with membership intake process for the 2024-25 sorority year. Moved by LaKisha Crenshaw. Second by Shon Reed. There was no discussion. 21 For 5 Against. 18 is  $\frac{2}{3}$  majority. Motion carries.

### Committee Reports

#### Five Point Thrust

##### Social Action report from Co-Chair Soror Veronica Johnson

- Upcoming social action activation dates presented.
- Social Action priorities reiterated.
- Reminder-Delta Sigma Theta Sorority Incorporated is a non-partisan organization. Remember the do's and don'ts during this campaign season.
- Do not wear your letters to partisan events.

#### Standing Committees

##### Membership Services report presented by Soror Alnita Foote:

- Flier for leadership series has been presented to the Chapter President and the Membership Chair.



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- Moved that the Austin Alumnae Chapter proceeds with the Leadership Series for the 2024-25 sorority year as presented. 24 For 2 Against. No discussion.

### **Internal Audit report from Chair Soror Sophia Williams:**

- Committee members presented.
- 1Q24 is January 1, 2024 through March 31, 2024.
- After review of the documents, the Chapter received a satisfactory rating.
- 2Q24 is April 1, 2024 through June 30, 2024.
- Pending issues were resolved.
- Reimbursements were received.
- The Chapter received a satisfactory rating.
- The full report from internal audit for 1Q24 and 2Q24 can be found in the members only portion of the Chapter's website.

### **Special Committees N/A**

### **Unfinished Business N/A**

### **New Business N/A**

### **Announcements**

- ACC will not be available the first Saturday in October or December- additional meeting spaces are being scouted.
- Save the date December 8, 2024. Scholarship Fundraiser. \$100
- Passwords shown.

**Adjournment:** Move to adjourn offered by Alnita Foote. Carried on Consent. Adjourned at 8:27 p.m.



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**Upcoming Meetings**

**Executive Board** Tuesday, September 3, 2024 7:00 p.m. **Virtual**

**Chapter Meeting** Saturday, September 7, 2024 10:00 a.m. **In-Person**  
Austin Community College Highland Campus

6018 Wilhelmina Delco Dr. (Garage address)

Austin, TX 78752

Building 2000, Room 1500



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## SUMMARY OF MOTIONS

Motion	Moved by	Second Offered by	Motion Results
Move to approve agenda with no corrections	Alnita Foote	Kacey Hanson	Motion Carried (28 For 0 Against, no discussion)
Move that we move our January Executive Board Meeting to Thursday January 2, 2025.	Kacey Hanson	Motion is from committee	Motion Carried (27 For 1 Against)
Move that the budget and finance committee report of adjustments for CY 2024 be accepted as presented	Shon Reed	Motion is from committee	Motion Carried (26 For 0 Against). Some discussion around ADF contribution.
Move that the Austin Alumnae Chapter proceeds with membership intake process for the 2024-25 sorority year.	LaKisha Crenshaw	Shon Reed	Motion Carried (21 For 5 Against. 18 is $\frac{2}{3}$ majority) No discussion.
Move that the Austin Alumnae Chapter proceeds with the Leadership Series for the 2024-25 sorority	Alnita Foote	Anita Danies	Motion Carried (24 For 2 Against) No discussion.
Move to Adjourn	Alnita Foote	Shon Reed	Carried on Consent



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Approved:

Robin Blackmon, President  
Secretary  
Presiding Officer

Darralyn N. Johnson, Recording